Personal Electronics and Acceptable Use of Technology
SY 2022-23

Personal Electronics

IPhones, IPods, Cell Phones, SMART Watches, PSP's, Nintendo DS and items like these may not be used during school hours. These items are disruptive to learning and can be easily lost or misplaced. Any electronics brought to school will be collected and secured by the teacher at the beginning of the day and returned prior to dismissal. Any electronics not turned that are being used at school:

- 1st time–
  - The electronic device will be confiscated, stored, and returned at the end of the school day.
- 2nd time–
  - The electronic device will be confiscated, stored, and returned at the end of the school day.
  - AND, moving forward the student will turn their phone into the Dean or Climate Manager at the beginning of the day and will receive it at the end of the day (agreement will be made and shared with the family)
- 3rd time (and beyond)–
  - The electronic device will be confiscated, stored, and returned at the end of the school day.
  - AND a parent/family conference, including the possibility that the item will be held until June.

School District of Philadelphia Acceptable Use of Technology

The Internet is a rich source of information, and provides opportunities for research, skill development and communication. All students have access to the Internet in their classrooms and in the Instructional Media Center.

Parents should monitor their child(ren)'s use of the home computer. Parents should periodically check the sites visited such as Facebook, Instagram, Snapchat and Twitter. This recommendation is suggested to protect the safety of your child. At the beginning of each school year, each parent and child will be given an Acceptable Use of Technology Policy. The contents are summarized below.

Cyber-bullying occurs by use of electronic or communication devices through means of email, instant messaging, text messaging, blogs, photo and video sharing, chat rooms, bash boards, or websites and is prohibited per School District of Philadelphia policy. Should cyberbullying affect the function of school, the school will take disciplinary action.

1. Acceptable Use

- At school, students may use the Internet for research, to learn, and to communicate with others. Students agree to trail the rules of appropriate behavior while on the Internet.
- Students will not copy material and say that they wrote it themselves.
- Students will cite all URLs that they use.
- Students will use web sites that are suitable for children.

- Students will not download any music or plug-ins that take up valuable bandwidth and slow down the system.
- The use of file sharing and media streaming services, such as downloading and listening to music on the Internet is wasteful, disruptive, and is STRICTLY PROHIBITED on all District computers and networks.

2. Privileges
Being able to use the Internet is a privilege, and teachers, staff and administrators are the decision-makers when it comes to whether a student uses the Internet. If a student does not use the Internet appropriately, then Internet privileges will be eliminated.

3. Etiquette
Students are expected to follow rules for appropriate behavior on the Internet. These include, but are not limited to, the following.
- Students will be polite when writing a message.
- Students will use appropriate language.
- Students will remember that email is not private.
- Students will remember that others can see what they write.
- Information that a student retrieves from the Internet is for the student's use. The student does not own it and did not write it. A student must identify where it was found by citing the URL.

4. Online Safety and Cyberbullying Prevention
- Students will not give their last name, address, telephone number, or parents'/ guardians' work address or work telephone number to anyone on the Internet.
- Students will not give out an email address without permission.
- If something is found on the Internet that makes a student uncomfortable or nervous, the student will get an adult to help immediately.
- If a student gets a message that is mean or frightening, the student will tell a responsible adult.
- If a student finds him/herself on an inappropriate site, the student will click the Back or Home button to leave that site within 5 seconds. The student will then tell an adult.
- Students can be disciplined for off-campus cyber-bullying that can have an adverse affect on the safety and well being of other students.

5. Truthfulness
Students understand that not all information on the Internet is true. The School District of Philadelphia is not responsible for the truth or the quality of the information found on the Internet.

6. Security
Many students will use the Internet and it is important to have adults in charge of the system. Students will not connect to the Internet without permission. Passwords are important and students will keep their passwords secret. Students will not ask other students for their passwords.

7. Vandalism
Students will lose the privilege to use the Internet, and perhaps the computers themselves, if they are responsible for any intentional damage to the computers, the computer setup, or files that belong to others.